

To,
The Registrar
Manipur

Subject: Allocation of NRTS Enrolment Center in Manipur State.

Dear Sir/Madam,

This is further in reference to the above subject we wish to inform you that, our organization has been appointed as an Enrollment Agency for **NRTS (Nurses Registration and Tracking System)** project under **INC (Indian Nursing Council)**.

Considering the importance of this project in ensuring better Nurses and Midwives service delivery and the need for time bound completion of this project we request you to kindly allow **FINO Paytech Limited** to work in the **medical collages hospitals** for setting up enrolment stations at the earliest, we would like to start operation in Manipur state initially with 2 kits and increase number of kits as per Nurses density.

As per the communication with the Indian nursing council, we have required following support from your side to do the enrolment process in smoothly and within time frame.

1. Enrolment will be carried out in real time basis by using the software provided by Indian nursing council.
2. State council will intimate to all the Director Medical Education, Civil surgeons, to collect the data of nursing staff from the respective districts and provide it for Enrolment.
3. State council will intimate all the hospitals also to inform the nursing staff to be present for the enrolment i. e. RANM, RN, RM and RLHV.
4. Nursing staff should be present at the enrollment location with their original document like 10th & 12th mark sheet and certificate , other qualification details , registration certificate of INC and Aadhar.
5. Sitting space of 10" *10" is required for setting the inventory should be provided & electric facilities.
6. State registrar need to communicate all the nursing staff to reach at particular location which will be provided by the state council for enrolment process.
7. State registrar will ensure to make a cluster wise area for a minimum volume of 250 staff in a day by clubbing Blocks in a District as per the volume of nursing staff.